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## Rules for Network and Internet Use

### Using the computers

- I will not look in anyone else's files
- I will not bring discs in from home and try to use them in school
- I will only access the computer network with the login and password I have been given. I will not tell these to anyone else.

### Using the Internet

- I will only access the internet with the teacher's permission and when my teacher is in the room
- I will report any unpleasant materials to a teacher **immediately** because this will help to protect myself and others
- I will not download or send any information without my teacher's permission
- I will not give my photo, full name, home address or telephone number to anyone on the internet

### Using email

- I will ask the teacher before opening any email
- I will report any unpleasant messages to a teacher **immediately**
- Messages I send will be polite and responsible
- I will only email people approved by my teacher
- I will ask my teacher to check all emails before I send them
- I will not give my photo, full name, home address or telephone number to anyone via email
- I will ask my teacher if I do not understand any of these rules or if I am not sure whether something is safe or responsible

Signed ..... (Pupil)

Date .....

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### Parent/Guardian Permission Slip

I have discussed the above rules with my child.

I understand that precautions such as the use filtering software and supervision of access by teachers will be used to protect my child from inappropriate materials, but that these are not completely foolproof.

I give permission for my child to participate in lessons involving access to the Internet.

Child's name .....

Signed ..... (Parent/Guardian)

Date .....