



Robert Le Kyng Primary School

RLK NEWS

Newsletter Date — 9th June 2017

At Robert Le Kyng, we place great importance on the safety of the children and all adults within the school. Please can you take time to read the following messages:

Playground

Please can we remind you that children should not be arriving early to school unless they are going on to breakfast club. In the morning, the children should not be playing on the play equipment. After school, if you wish to stay with your child please be aware that parents / carers have responsibility for their children at this time. Playing outside is a great way for children to relax and socialise. At this time, staff will not be on duty on the playground so please ensure you know where your children are and that they are playing safely.

Registers

In the morning, class doors close at 8:55. If your child's class door is shut, please go with them to the main reception to sign them in with the office staff. It is important that they are signed in at the office so that we know that they are on site. If the staff are dealing with another person, please wait so that we can ensure each child is signed in.

Lockdown procedure

Working to keep everyone safe at school we have a fire drill procedure and a lockdown procedure. The lockdown procedure is to be used to keep the children safe inside the building. This could be for many reasons such as a fire nearby causing smoke to go onto the playground, a traffic incident on the road, an animal (e.g. dog) on the playground

or an unwanted person on site. At this time, we would undertake safety features including locking external doors, closing blinds, moving away from windows. If necessary we would immediately inform the emergency services. It is important that we make children aware of this procedure and so over the coming weeks we will hold a practice. We will be explaining this procedure to the children before we undertake this practice.

Safeguarding concerns

Mrs Smith – Deputy Designated Safeguarding Lead

Mrs Walker-Morecroft – Designated Teacher for Looked After Children

The above staff can be contacted via the school office or by calling the school on 01793 523119.

Happy, Healthy Me week

On the week of 3rd July, we are hoping to have a themed week all around 'Happy, Healthy Me'. During this week, we would like all classes to be involved in activities around keeping fit, healthy eating and growth mindset. This may include: a sports workshop, sharing world cuisine, life experiences from living in or visiting different cultures or sharing dishes that would suit specific diets. If you, or anyone / club you know, has a specific skill set or interest and would like to get involved please contact Mrs Fisher, Mrs Abson or the main office.



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Reminder

Smoking / Vaping is not allowed anywhere on the School Site. Whilst we appreciate vaping is not the same as smoking, it does not set a good example to the children.

Non Uniform Day

The school will be having a non-uniform day on Friday 9th June where smaller items for the tombola can be brought in instead of a donation of money.

The following items are required :

- chocolate items for the chocolate tombola
- items suitable for the main tombola stall (tins / packets / small gifts)

Lost Property

All lost property will be cleared out on 17th July. Please come along and see if we have anything of yours.

After this date, all unnamed items will be donated to RLK Supporters.



Class Photographs

By now you should have all had your photograph proofs (class 12 to follow soon).

All orders need to be returned to the school office by Tuesday 20th June.



Letters Sent Home



- 26/05/17 Quadkids Athletic competition
- 05/06/17 Year 1 Burnham on Sea trip
- 05/06/17 Summer Fayre

Please note—you can obtain a copy of any letters by contacting the office.